

 **MINNESOTA**
Health Related Licensing Boards
Administrative Services Unit

October 15, 2020

The Honorable Tina Liebling, Chair
Health and Human Services Finance
Division

The Honorable Joe Schomacker
Health and Human Services Finance
Division

The Honorable Michelle R. Benson, Chair
Health and Human Services Finance and
Policy Committee

The Honorable John Marty
Health and Human Services Finance and
Policy Committee

RE: Interagency Agreement and Transfer Report

Dear Legislators:

This letter addresses the reporting requirement set forth by the Legislature in the Laws of 2017, 1st Special Session, Chapter 4, Article 2, Section 16 as outlined in the language below:

[15.0395] INTERAGENCY AGREEMENTS AND INTRA-AGENCY TRANSFERS.

(a) By October 15, 2018, and annually thereafter, the head of each agency must provide reports to the chairs and ranking minority members of the legislative committees with jurisdiction over the department or agency's budget on:

(1) interagency agreements or service-level agreements and any renewals or extensions of existing interagency or service-level agreements with another agency if the cumulative value of those agreements is more than \$100,000 in the previous fiscal year; and

(2) transfers of appropriations between accounts within or between agencies, if the cumulative value of the transfers is more than \$100,000 in the previous fiscal year.

The report must include the statutory citation authorizing the agreement, transfer or dollar amount, purpose, and effective date of the agreement, the duration of the agreement, and a copy of the agreement.

(b) As used in this section, "agency" includes the departments of the state listed in section 15.01, a multimember state agency in the executive branch described in section 15.012, paragraph (a), the Office of MN.IT Services, and the Office of Higher Education.

Attached please find the report that provides the required interagency agreement and transfer information for the Health-Related Licensing Boards Administrative Services Unit for Fiscal Year 2020. Also attached are copies of the service-level agreements with the Department of Administration.

If you have any questions, please do not hesitate to contact me at (651) 201-2732 or debra.jahnke@state.mn.us.

Sincerely,



Debra Jahnke
Administrative Services Unit Manager

Enclosures